CHARLES AND CARA SECURIAL OF STATE

WEST VIRGINIA LEGISLATURE

SECOND REGULAR SESSION SESSION, 2010

ENROLLED

House Bill No. 4589

(By Delegates Iaquinta, Longstreth, Duke, Ellem and Frazier)

Passed March 12, 2010

In Effect Ninety Days From Passage

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H. B. 4589

CARLES ACE A SEGNIA SEGNERARY OF STATE

(BY DELEGATES IAQUINTA, LONGSTRETH, DUKE, ELLEM AND FRAZIER)

[Passed March 12, 2010; in effect ninety days from passage]

AN ACT to amend and reenact §3-3-2, §3-3-2b, §3-3-5 and §3-3-11 of the Code of West Virginia, 1931, as amended; to amend and reenact §3-4-10 of said code; and to amend and reenact §3-5-13 of said code, all relating to conforming the appropriate sections to the requirements of the Military and Overseas Voter Empowerment Act of 2009.

Be it enacted by the Legislature of West Virginia:

That §3-3-2, §3-3-2b, §3-3-5 and §3-3-11 of the Code of West Virginia, 1931, as amended, be amended and reenacted; that §3-4-10 of said code be amended and reenacted; that §3-5-13 of said code be amended and reenacted, all to read as follows:

ARTICLE 3. VOTING BY ABSENTEES.

§3-3-2. Authority to conduct absentee voting; absentee voting application; form.

- 1 (a) Absentee voting is to be supervised and conducted by
- 2 the proper official for the political division in which the
- 3 election is held, in conjunction with the ballot commissioners
- 4 appointed from each political party, as follows:

- 5 (1) For any election held throughout the county, within a 6 political subdivision or territory other than a municipality, or 7 within a municipality when the municipal election is conducted 8 in conjunction with a county election, the clerk of the county 9 commission; or
 - (2) The municipal recorder or other officer authorized by charter or ordinance provisions to conduct absentee voting, for any election held entirely within the municipality, or in the case of annexation elections, within the area affected. The terms "clerk" or "clerk of the county commission" or "official designated to supervise and conduct absentee voting" used elsewhere in this article means municipal recorder or other officer in the case of municipal elections.
 - (b) A person authorized and desiring to vote a mail-in absentee ballot in any primary, general or special election is to make application in writing in the proper form to the proper official as follows:
 - (1) The completed application is to be on a form prescribed by the Secretary of State and is to contain the name, date of birth and political affiliation of the voter, residence address within the county, the address to which the ballot is to be mailed, the authorized reason, if any, for which the absentee ballot is requested and, if the reason is illness or hospitalization, the name and telephone number of the attending physician, the signature of the voter to a declaration made under the penalties for false swearing as provided in section three, article nine of this chapter that the statements and declarations contained in the application are true, any additional information which the voter is required to supply, any affidavit which may be required and an indication as to whether it is an application for voting in person or by mail; or

- 37 (2) For any person authorized to vote an absentee ballot 38 under the provisions of 42 U.S.C. §1973, *et seq.*, the 39 Uniformed and Overseas Citizens Absentee Voting Act of 40 1986, the completed application may be on the federal 41 postcard application for absentee ballot form issued under 42 authority of that act, submitted by mail or electronically; or
- 43 (3) For any person unable to obtain the official form for 44 absentee balloting at a reasonable time before the deadline 45 for an application for an absentee ballot by mail is to be 46 received by the proper official, the completed application 47 may be in a form set out by the voter, provided all information 48 required to meet the provisions of this article is set forth and 49 the application is signed by the voter requesting the ballot.

§3-3-2b. Special absentee voting list.

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- 1 (a) Any person who is registered and otherwise qualified 2 to vote and who is permanently and totally physically 3 disabled and who is unable to vote in person at the polls in an 4 election may apply to the official designated to supervise and 5 conduct absentee voting for placement on the special 6 absentee voting list.
 - (b) The application is to be on a form prescribed by the Secretary of State which is to include the voter's name and signature, residence address, a statement that the voter is permanently and totally physically disabled and would be unable to vote in person at the polls in any election, a description of the nature of that disability, and a statement signed by a physician to that effect.
 - (c) Upon receipt of a properly completed application, the official designated to supervise and conduct absentee voting shall enter the name on the special absentee voting list, which is to be maintained in a secure and permanent record. The

- person's name will remain active on the list until: (1) The
- 19 person requests in writing that his or her name be removed;
- 20 (2) the person removes his or her residence from the county,
- 21 is purged from the voter registration books or otherwise
- becomes ineligible to vote; (3) a ballot mailed to the address
- provided on the application is returned undeliverable by the
- 24 United States postal service; or (4) the death of the person.
- 25 (d) The official designated to supervise and conduct
- 26 absentee voting shall mail an application for an absentee
- 27 ballot by mail to each person active on the special absentee
- voting list not later than forty-six days before each election.

§3-3-5. Voting an absentee ballot by mail or electronically; penalties.

- 1 (a) Upon oral or written request, the official designated
- 2 to supervise and conduct absentee voting shall provide to any
- 3 voter of the county, in person, by mail, or electronically the
- 4 appropriate application for voting absentee by mail as
- 5 provided in this article. The voter shall complete and sign the
- 6 application in his or her own handwriting or, if the voter is
- 7 unable to complete the application because of illiteracy or
- 8 physical disability, the person assisting the voter and
- 9 witnessing the mark of the voter shall sign his or her name in
- 10 the space provided.
- (b) Completed applications for voting an absentee ballot
- by mail are to be accepted when received by the official
- designated to supervise and conduct absentee voting in
- 14 person, by mail, or electronically within the following times:
- 15 (1) For persons eligible to vote an absentee ballot under
- 16 the provisions of subdivision (3), subsection (b), section one
- 17 of this article, relating to absent uniformed services and
- overseas voters, not earlier than January 1 of an election year

- 19 or eighty-four days preceding the election, whichever is
- 20 earlier, and not later than the sixth day preceding the election,
- 21 which application is to, upon the voter's request, be accepted
- 22 as an application for the ballots for all elections in the
- 23 calendar year; and
- 24 (2) For all other persons eligible to vote an absentee
- 25 ballot by mail, not earlier than eighty-four days preceding the
- 26 election and not later than the sixth day preceding the
- 27 election.
- 28 (c) Upon acceptance of a completed application, the
- 29 official designated to supervise and conduct absentee voting
- 30 shall determine whether the following requirements have
- 31 been met:
- 32 (1) The application has been completed as required by
- 33 law;
- 34 (2) The applicant is duly registered to vote in the precinct
- of his or her residence and, in a primary election, is qualified
- 36 to vote the ballot of the political party requested;
- 37 (3) The applicant is authorized for the reasons given in
- 38 the application to vote an absentee ballot by mail;
- 39 (4) The address to which the ballot is to be mailed is an
- 40 address outside the county if the voter is applying to vote by
- 41 mail under the provisions of paragraph (A) or (B),
- 42 subdivision (2), subsection (b), section one of this article; or
- 43 subdivision (3) or (4) of said subsection;
- 44 (5) The applicant is not making his or her first vote after
- 45 having registered by postcard registration or, if the applicant
- 46 is making his or her first vote after having registered by
- 47 postcard registration, the applicant is exempt from these
- 48 requirements; and

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- 49 (6) No regular and repeated pattern of applications for an absentee ballot by mail for the reason of being out of the county during the entire period of voting in person exists to suggest that the applicant is no longer a resident of the county.
- 54 (d) If the official designated to supervise and conduct 55 absentee voting determines that the required conditions have 56 been met, two representatives that are registered to vote with 57 different political party affiliations shall sign their names in 58 the places indicated on the back of the official ballot. If the 59 official designated to supervise and conduct absentee voting determines the required conditions have not been met, or has 60 61 evidence that any of the information contained in the 62 application is not true, the official shall give notice to the 63 voter that the voter's absentee ballot will be challenged as 64 provided in this article and shall enter that challenge.
 - (e) (1) Within one day after the official designated to supervise and conduct absentee voting has both the completed application and the ballot, the official shall mail to the voter at the address given on the application the following items as required and as prescribed by the Secretary of State:
- 70 (A) One of each type of official absentce ballot the voter 71 is eligible to vote, prepared according to law;
- (B) One envelope, unsealed, which may have no marks
 except the designation "Absent Voter's Ballot Envelope No.
 1" and printed instructions to the voter;
- 75 (C) One postage paid envelope, unsealed, designated 76 "Absent Voter's Ballot Envelope No. 2";
- (D) Instructions for voting absentee by mail;

- 78 (E) For electronic systems, a device for marking by 79 electronically sensible pen or ink, as may be appropriate;
- 80 (F) Notice that a list of write-in candidates is available 81 upon request; and
- 82 (G) Any other supplies required for voting in the 83 particular voting system.

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- (2) If the voter is an absent uniformed services voter or overseas voter, as defined by 42 U.S.C. §1973, et seq., the official designated to supervise and conduct absentee voting shall transmit the ballot to the voter via mail, or electronically as requested by the voter. If the voter does not designate a preference for transmittal, the clerk may select either method of transmittal for the ballot. If the ballot is transmitted electronically pursuant to this subdivision, the official designated to supervise and conduct absentee voting shall also transmit electronically:
- 94 (A) A waiver of privacy form, to be promulgated by the 95 Secretary of State;
- 96 (B) Instructions for voting absentee utilizing a federally 97 approved system for voting by mail or electronically;
- 98 (C) Notice that a list of write-in candidates is available 99 upon request; and
- 100 (D) Statement of the voter affirming the voter's current 101 name and address and whether or not he or she received 102 assistance in voting.
- 103 (f) The voter shall mark the ballot alone: *Provided*, That 104 the voter may have assistance in voting according to the provisions of section six of this article.

- 106 (1) After the voter has voted the ballot or ballots to be returned by mail, the voter shall:
- 108 (A) Place the ballot or ballots in envelope no. 1 and seal 109 that envelope;
- (B) Place the sealed envelope no. 1 in envelope no. 2 and seal that envelope;
- (C) Complete and sign the forms on envelope no. 2; and
- (D) Return that envelope to the official designated to supervise and conduct absentee voting.
- (2) If the ballot was transmitted electronically as provided in subdivision (2), subsection (e) of this section, the voter shall return the ballot in the same manner the ballot was received, or the voter may return the ballot by United States mail, along with a signed privacy waiver form.
- (g) Except as provided in subsection (h) of this section,
 absentee ballots returned by United States mail or other
 express shipping service are to be accepted if:
- 123 (1) The ballot is received by the official designated to 124 supervise and conduct absentee voting no later than the day 125 after the election; or
- 126 (2) The ballot bears a postmark of the United States 127 Postal Service dated no later than election day and the ballot 128 is received by the official designated to supervise and 129 conduct absentee voting no later than the hour at which the 130 board of canvassers convenes to begin the canvass.
- 131 (h) Absentee ballots received through the United States 132 mail from persons eligible to vote an absentee ballot under 133 the provisions of subdivision (3), subsection (b), section one

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of this article, relating to uniform services and overseas voters, are to be accepted if the ballot is received by the official designated to supervise and conduct absentee voting no later than the hour at which the board of canvassers convenes to begin the canvass.

- (i) Voted ballots submitted electronically pursuant to subdivision (2), subsection (f) of this section are to be accepted if the ballot is received by the official designated to supervise and conduct absentee voting no later than the close of polls on election day: *Provided*, That the Secretary of State's office shall enter into an agreement with the Federal Voting Assistance Program of the United States Department of Defense to transmit the ballots to the county clerks at a time when two individuals of opposite political parties are available to process the received ballots.
- (j) Ballots received after the proper time which cannot be accepted are to be placed unopened in an envelope marked for the purpose and kept secure for twenty-two months following the election, after which time they are to be destroyed without being opened.
 - (k) Absentee ballots which are hand delivered are to be accepted if they are received by the official designated to supervise and conduct absentee voting no later than the day preceding the election: *Provided*, That no person may hand deliver more than two absentee ballots in any election and any person hand delivering an absentee ballot is required to certify that he or she has not examined or altered the ballot. Any person who makes a false certification violates the provisions of article nine of this chapter and is subject to those provisions.
- 164 (l) Upon receipt of the sealed envelope, the official designated to supervise and conduct absentee voting shall:

- 166 (1) Enter onto the envelope any other required 167 information;
- 168 (2) Enter the challenge, if any, to the ballot;
- 169 (3) Enter the required information into the permanent 170 record of persons applying for and voting an absentee ballot 171 in person; and
- 172 (4) Place the sealed envelope into a ballot box that is 173 secured by two locks with a key to one lock kept by the 174 president of the county commission and a key to the other 175 lock kept by the county clerk.
- (m) Upon receipt of a ballot submitted electronically pursuant to subdivision (2), subsection (f) of this section, the official designated to supervise and conduct absentee voting shall place the ballot in an envelope marked "Absentee by Electronic Means" with the completed waiver: *Provided*, That no ballots are to be processed without the presence of two individuals of opposite political parties.
- (n) All ballots received electronically prior to the close of the polls on election day are to be tabulated in the manner prescribed for tabulating absentee ballots submitted by mail to the extent that those procedures are appropriate for the applicable voting system. The clerk of the county commission shall keep a record of absentee ballots sent and received electronically.

§3-3-11. Preparation, number and handling of absent voters' ballots.

- 1 (a) Absent voters' ballots are to be in all respects like
- 2 other ballots. Not less than seventy days before the date on
- 3 which any primary, general or special election is to be held,

unless a lesser number of days is provided in any specific 4 5 election law in which case the lesser number of days applies. 6 the clerks of the county commissions of the several counties 7 shall estimate and determine the number of absent voters' 8 ballots of all kinds which will be required in their respective 9 counties for that election. The ballots for the election of all 10 officers, or the ratification, acceptance or rejection of any 11 measure, proposition or other public question to be voted on 12 by the voters, are to be prepared and printed under the 13 direction of the board of ballot commissioners constituted as provided in article one of this chapter. The several county 14 boards of ballot commissioners shall prepare and have 15 16 printed, in the number they may determine, absent voters' 17 ballots that are to be printed under their directions as 18 provided in this chapter and those ballots are to be delivered 19 to the clerk of the county commission of the county not less 20 than forty-six days before the day of the election at which 21 they are to be used.

22 (b) The official designated to supervise and conduct 23 absentee voting shall be responsible for the mailing, 24 transmitting, receiving, delivering and otherwise handling of 25 all absent voters' ballots. He or she shall keep a record, as 26 may be prescribed by the Secretary of State, of all ballots 27 delivered for the purpose of absentee voting, as well as all 28 ballots, if any, marked before him or her and shall deliver to 29 the commissioner of election a certificate stating the number 30 of ballots delivered, transmitted, or mailed to absent voters 31 and those marked before him or her, if any, and the names of 32 the voters to whom those ballots have been delivered, 33 transmitted, or mailed or by whom they have been marked, 34 if marked before him or her.

ARTICLE 4. VOTING MACHINES.

§3-4-10. Ballot labels, instructions and other supplies; vacancy changes; procedure and requirements.

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- 1 (a) The ballot commissioners of any county in which 2 voting machines are to be used in any election shall cause to be printed for use in the election the ballot labels for the 3 4 voting machines and paper ballots for absentee voting, voting by persons unable to use the voting machine and provisional 5 6 ballots or if an electronic voting system or direct recording 7 election equipment is to be used in an election, the ballot 8 commissioners shall comply with requirements of section 9 eleven, article four-a of this chapter. The labels shall be 10 clearly printed in black ink on clear white material in a size 11 that will fit the ballot frames. The paper ballots shall be 12 printed in compliance with the provisions of this chapter 13 governing paper ballots.
- 14 (b) The heading, the names and arrangement of offices 15 and the printing and arrangement of names of the candidates 16 for each office indicated must be placed on the ballot for the 17 primary election as nearly as possible according to the 18 provisions of sections thirteen and thirteen-a, article five of 19 this chapter and for the general election according to the 20 provisions of section two, article six of this chapter: 21 *Provided.* That the staggering of the names of candidates in 22 multicandidate races and the instructions to straight ticket 23 voters prescribed by section two, article six of this chapter 24 shall appear on paper ballots but shall not appear on ballot 25 labels for voting machines which mechanically control 26 crossover voting.
 - (c) Each question to be voted on must be placed at the end of the ballot and must be printed according to the provisions of the laws and rules governing the question.
 - (d) The ballot labels printed must total in number one and one-half times the total number of corresponding voting machines to be used in the several precincts of the county in the election. All the labels must be delivered to the clerk of

- 34 the county commission at least twenty-eight days prior to the
- 35 day of the election. The clerk of the county commission shall
- determine the number of paper ballots needed for absentee
- voting and to supply the precincts for provisional ballots and
- 38 ballots to be cast by persons unable to use the voting
- 39 machine. All required paper ballots shall be delivered to the
- 40 clerk of the county commission at least forty-six days prior
- 41 to the day of the election.

emergency.

- 42 (e) When the ballot labels and absentee ballots are 43 delivered, the clerk of the county commission shall examine 44 them for accuracy, assure that the appropriate ballots and 45 ballot labels are designated for each voting precinct and insert one set in each machine prior to the inspection of the 46 47 machines as prescribed in section twelve of this article. The remainder of the ballot labels for each machine shall be 48 49 retained by the clerk of the county commission for use in an
- 51 (f) In addition to all other equipment and supplies 52 required by the provisions of this article, the ballot 53 commissioners shall cause to be printed a supply of 54 instruction cards, sample ballots and facsimile diagrams of 55 the voting machine ballot adequate for the orderly conduct of 56 the election in each precinct in their county. In addition, they 57 shall provide appropriate facilities for the reception and 58 safekeeping of the ballots of absent voters and of challenged 59 voters and of the "independent" voters who shall, in primary 60 elections, cast their votes on nonpartisan candidates and 61 public questions submitted to the voters.

ARTICLE 5. PRIMARY ELECTIONS AND NOMINATING PROCEDURES.

§3-5-13. Form and contents of ballots.

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The face of every primary election ballot shall conform as nearly as practicable to that used at the general election.

(1) The heading of every ballot is to be printed in display type. The heading is to contain a ballot title, the name of the county, the state, the words "Primary Election" and the month, day and year of the election. The ballot title of the political party ballots is to contain the words "Official Ballot of the (Name) Party" and the official symbol of the political party may be included in the heading. The ballot title of any separate paper ballot or portion of any electronic or voting machine ballot for the Board of Education is to contain the words "Nonpartisan Ballot of Election of Members of the County Board of Education". The districts for which less than two candidates may be elected and the number of available seats are to be specified and the names of the candidates are to be printed without reference to political party affiliation and without designation as to a particular term of office. Any other ballot or portion of a ballot on a question is to have a heading which clearly states the purpose of the election according to the statutory requirements for that question.

- (2) (A) For paper ballots, the heading of the ballot is to be separated from the rest of the ballot by heavy lines and the offices shall be arranged in columns with the following headings, from left to right across the ballot: "National Ticket", "State Ticket", "County Ticket" and, in a presidential election year, "National Convention" or, in a nonpresidential election year, "District Ticket". The columns are to be separated by heavy lines. Within the columns, the offices are to be arranged in the order prescribed in section thirteen-a of this article.
- (B) For voting machines, electronic voting devices and any ballot tabulated by electronic means, the offices are to

appear in the same sequence as prescribed in section thirteena of this article and under the same headings as prescribed in subsection (a) of this section. The number of pages, columns or rows, where applicable, may be modified to meet the limitations of ballot size and composition requirements subject to approval by the Secretary of State.

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(C) The title of each office is to be separated from preceding offices or candidates by a line and is to be printed in bold type no smaller than eight point. Below the office is to be printed the number of the district, if any, the number of the division, if any, and the words "Vote for "with the number to be nominated or elected or "Vote For Not More Than " in multicandidate elections. offices in which there are limitations relating to the number of candidates which may be nominated, elected or appointed to or hold office at one time from a political subdivision within the district or county in which they are elected, there is to be a clear explanation of the limitation, as prescribed by the Secretary of State, printed in bold type immediately preceding the names of the candidates for those offices on the ballot in every voting system. For counties in which the number of county commissioners exceeds three and the total number of members of the county commission is equal to the number of magisterial districts within the county, the office of county commission is to be listed separately for each district to be filled with the name of the magisterial district and the words "Vote for One" printed below the name of the office: Provided, That the office title and applicable instructions may span the width of the ballot so as it is centered among the respective columns.

(D) The location for indicating the voter's choices on the ballot is to be clearly shown. For paper ballots, other than those tabulated electronically, the official primary ballot is to contain a square formed in dark lines at the left of each name

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- on the ballot, arranged in a perpendicular column of squares before each column of names.
- 70 (3)(A) The name of every candidate certified by the 71 Secretary of State or the board of ballot commissioners is to 72 be printed in capital letters in no smaller than eight point type 73 on the ballot for the appropriate precincts. Subject to the 74 rules promulgated by the Secretary of State, the name of each 75 candidate is to appear in the form set out by the candidate on 76 the certificate of announcement, but in no case may the name 77 misrepresent the identity of the candidate nor may the name 78 include any title, position, rank, degree or nickname implying 79 or inferring any status as a member of a class or group or 80 affiliation with any system of belief.
 - (B) The city of residence of every candidate, the state of residence of every candidate residing outside the state, the county of residence of every candidate for an office on the ballot in more than one county and the magisterial district of residence of every candidate for an office subject to magisterial district limitations are to be printed in lower case letters beneath the names of the candidates.
- 88 (C) The arrangement of names within each office must be 89 determined as prescribed in section thirteen-a of this article.
 - (D) If the number of candidates for an office exceeds the space available on a column or ballot page and requires that candidates for a single office be separated, to the extent possible, the number of candidates for the office on separate columns or pages are to be nearly equal and clear instructions given the voter that the candidates for the office are continued on the following column or page.
- 97 (4) When an insufficient number of candidates has filed 98 for a party to make the number of nominations allowed for

the office or for the voters to elect sufficient members to the board of Education or to executive committees, the vacant positions on the ballot shall be filled with the words "No Candidate Filed": *Provided*, That in paper ballot systems which allow for write-ins to be made directly on the ballot, a blank line shall be placed in any vacant position in the office of board of education or for election to any party executive committee. A line shall separate each candidate from every other candidate for the same office. Notwithstanding any other provision of this code, if there are multiple vacant positions on a ballot for one office, the multiple vacant positions which would otherwise be filled with the words "No Candidate Filed" may be replaced with a brief detailed description, approved by the Secretary of State, indicating that there are no candidates listed for the vacant positions.

- (5) In presidential election years, the words "For election in accordance with the plan adopted by the party and filed with the Secretary of State" is to be printed following the names of all candidates for delegate to national convention.
- (6) All paper ballots are to be printed in black ink on paper sufficiently thick so that the printing or marking cannot be discernible from the back: *Provided*, That no paper ballot voted pursuant to the provisions of 42 U.S.C. §1973, et seq., the Uniformed and Overseas Citizens Absentee Voting Act of 1986, or Federal write-in absentee ballot may be rejected due to paper type, envelope type, or notarization requirement. Ballot cards and paper for printing ballots using electronically sensible ink are to meet minimum requirements of the tabulating systems and are to conform in size and weight to ensure ease in tabulation.
 - (7) Ballots are to contain perforated tabs at the top of the ballots and are to be printed with unique sequential numbers from one to the highest number representing the total number of ballots printed. On paper ballots, the ballot is to be

- bordered by a solid line at least one sixteenth of an inch wide
- and the ballot is to be trimmed to within one-half inch of that
- 135 border.

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- 136 (8) On the back of every official ballot or ballot card the 137 words "Official Ballot" with the name of the county and the 138 date of the election are to be printed. Beneath the date of the 139 election there are to be two blank lines followed by the words 140 "Poll Clerks".
 - (9) The face of sample paper ballots and sample ballot labels are to be like other official ballots or ballot labels except that the word "sample" is to be prominently printed across the front of the ballot in a manner that ensures the names of candidates are not obscured and the word "sample" may be printed in red ink. No printing may be placed on the back of the sample.

That Joint Committee on Enrolled Bills hereby certifies that the
foregoing billis correctly enrolled.
Challeman Senate Committee
Samy Wells
Chairman Hóuse Committee
Originating in the House.
In effect ninety days from passage.
Nanell Elber
Clerk of the Senate
Sugar Mr. Say
Clerk of the House of Delegates
Carl By Tombelin
President of the Senate
Carlo Cal Hi
Speaker of the House of Delegates
The within us amured this the 19th
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